

# *Eastern Oregon Building Officials Association*

## Quarterly Business Meeting

September 6, 2024

800 SE Emigrant Ave

Pendleton, OR 97801

### **In Attendance:**

Adele Schaffeld, Malheur County  
Kylee V. Ruby, Wasco County  
Heaven Doherty, City of Pendleton  
Katherine Denight, State of Oregon  
Jim Sayers, City of Oregon City

Breck Cook, Jackson County  
Brady Hickman, State of Oregon  
Madison Yock, State of Oregon  
Bryan Imai, ICC

### **Call to Order:**

Meeting began at 8:36am, PST.

### **Approval of Meeting Minutes:**

Meeting minutes from June 14<sup>th</sup> meeting and September 6<sup>th</sup> meeting will be approved at ABM in October.

### **Guest Speaker:**

N/A

### **New Business:**

Bryan Imai is the new ICC representative for our area, taking Karyn Beebee's place.

Adele Schaffeld presented a quick EOBO overview for Bryan:

- EOBO has submitted everything to ICC to be recognized as a chapter at the Long Beach ABM.
- Once recognized by ICC, EOBO will be able to provide a day of education during ABM's, so that attendees can receive CEU's.
- ICC will not vote on EOBO's chapter status until the meeting that is the night before their ABM, but we have been assured that we meet the criteria.
- Adele Schaffeld, Heaven Doherty, Katherine Denight, and several other State employees will be attending the ICC ABM in Long Beach this year.

Kylee Ruby presented the Treasurer's Report:

- Account balance is \$1,504.62 after purchasing swag for upcoming ABM.
- Previous expenses included purchasing checks and stamps.
- A \$500 sponsorship check for the ABM was received from Wasco County. One from Malheur County is on the way.

Adele Schaffeld & Kylee Ruby presented EOBO By-Law Updates:

- By-Laws were originally created by taking pieces of Southern Oregon & Central Oregon ICC's drafts, and melding them together. Adele asked Jim Sayers to proof them, and recommend any changes he thought would benefit them.
- EOBO Board updated by-laws after discussing Jim's suggested changes.

- Kylee updated by-laws, and sent the draft out to members at least 20 days ahead of this QBM, as required in Section 9.1.3.
- Kylee read through each updated section, asking if there were objections after each one. No objections were expressed.
- Adele asked for a motion to approve the updated by-laws. Breck Cook motion to accept. Jim Sayers seconded.
- Updated by-laws were approved by the group. Draft will be finalized and ready to sign at the ABM.

Adele Schaffeld asked Jim Sayers if EOBO should send the updated by-laws to ICC before the pre-ABM meeting, so that ICC would approve the most current version. She expressed concern that, in doing this, we might complicate EOBO's chapter approval process. Jim stated that it would be best to wait until after EOBO was approved as an ICC chapter, so as not to muddy the waters.

Madison Yock provided the BCD Update:

- BCD Plumbing Chief released licensing clarification for plumbing equipment with electrical components.
- Structural team is working to define "visitability" per HB 2001.
- Work is being done to define zero-lot-lines for stacked dwellings. The committee is hoping to have recommendations to the Board by the end of the year.
- Permit-Ready Plan updates will begin as soon as OSSC promulgation process closes.
- Oregon Design Criteria Hub is working with OSU to include some OSSC design items in addition to the ORSC criteria.
- Wildfire Hazard Maps are online. BCD is still waiting on a final map from ODF. This will be a layer on the Oregon Design Hub once it is received.
- ORSC promulgation process is beginning.
- Electrical Journeyman license renewals are due October 1<sup>st</sup>.
- Code Change training self-certification is due by September 30<sup>th</sup>. There is a tracking spreadsheet on the Code Change website so you can check to make sure your certifications have been updated.
- BCD is working on a mutual aid agreement with DOJ to allow sharing of Plans Examiners across jurisdictions. This agreement will not override any existing IGA's that jurisdictions have with other jurisdictions or the State.

Brady Hickman commented that people who mail or fax their Code Change self-certification forms in will have a 10-day flex period for BCD to receive the forms, as long as they are postmarked or faxed by 9/30/24.

Adele Schaffeld added a few items to the BCD Update:

- There is only one meeting left for the OSSC review committee. The proposal to allow only one stairway for apartment complexes up to 6 stories high was turned down by the committee, but there is a possibility that the Governor could put it back on the agenda if she gets enough pressure.
- Committee is also working on battery storage changes to Code.

Katherine Denight presented the OPTA Update:

- OPTA's ABM will be November 6-8 in partnership with Chemeketa CC.
- There will be two classes presented by ICC; one presented by OPTA; and one presented by BCD.
- Classes are more entry-level to help new Permit Techs become more proficient at their jobs.
- OPTA would like ideas from jurisdictions to help develop their "Permit Palooza" class. They would also love to have someone from Fire, BCD, and a certification agency such as DHS present at the class if possible.
- BCD class will cover non-traditional construction such as RV Parks, tiny homes, pre-fabs, etc...

- During the actual ABM meeting, OPTA will present “Honest Advice for Homeowners”. This is a presentation geared towards realtors & homeowners that discusses the importance of obtaining permits and how to research properties before they buy. The class will be a template that OPTA will develop, so that other jurisdictions can use it.
- Permit Tech Nation will have a mixer at the ICC Long Beach ABM. Stop by!
- If anyone wants OPTA to add something to their online calendar, email Katherine Denight or Serena Locke.
- Katherine will be attending the ICC ABM after receiving a scholarship. She expressed how important our ICC Chapters are, as they help provide these incredible learning opportunities through scholarships such as the one she received.
- OPTA is sending 5 members to the ICC ABM this year.

Adele Schaffeld expressed how grateful the EOBO Board is for OPTA taking care of our online registration for our ABM again this year.

Breck Cook provided the ICC Region II Update:

- There is a meeting next Wednesday.
  - Region II has raffle tickets on sale as a fundraiser for the chapter. The winner gets a fishing trip in Montana. Second & third prizes receive gift certificates.
- Region II will be at the ICC ABM in Long Beach. There will be a meeting & mixer.
- Region II will be doing the OR-SAP training in Jackson County on November 21<sup>st</sup>.

Adele Schaffeld asked if there are any Region II board positions open that folks from Oregon are vying for. Breck said that only Directors at Large positions #1 & #3 are currently open.

Breck Cook provided the Southern Oregon ICC Chapter Update:

- Next SOICC Meeting is September 19<sup>th</sup>.
- SOICC is sending four members to ICC ABM this year.

Adele Schaffeld stressed that everyone gets their ICC voters validated before the ABM.

Adele Schaffeld presented the OBOA Update:

- OBOA Educational Institute will be September 24-26.
- There is a strategic planning meeting next week.
- OBOA Fall QBM will be November 8<sup>th</sup> in Gresham. There is a full calendar of OBOA events on their website.

Jim Sayers & Bryan Imai provided the ICC Update:

- ICC Board meets on Monday.
- Committee work is winding down for the year, and CEO evaluation work is ending.
- ICC Rewards & Validations teams are working very hard in preparation for the 30<sup>th</sup> ABM.
- Serena Locke is receiving an award from ICC at the ABM.
- The GR update was emailed out last week.
- Bryan is preparing the Building Codes Plus-Up for 2025 BRIC work.
  - Funds may be able to be used for digital codes access or ICC education.

Adele Schaffeld and Kylee Ruby discussed the finalization of the EOBO ABM details:

- Thank you to Katherine Denight for arranging the Pendleton Underground Tours for the night before the ABM! We are all very excited about this!
  - Companion tickets for the tour only can be purchased on the OPTA site as well.

- Our hope is that OBOA will do one of their ABM's in Eastern Oregon someday.
- Kylee ordered lanyards and koozies with our new logo for the ABM.
- Katherine set up a block of rooms at the Oxford Suites for people to reserve.
- As of the date of the meeting, there were 8 registrants for the EOBO ABM.
- Adele is finalizing the agenda, which will hopefully include a State Senator as well as many partnering agencies.

Brady Hickman stated that, even though Warren Jackson is retiring, he is hoping to attend our ABM.

Adele Schaffeld asked if anyone would give a motion to adjourn the meeting. Jim Sayers motioned. Brady Hickman seconded. All approved.

**Old Business:**

Discussed in conjunction with New Business.

**Meeting adjourned at 9:36am.**