

Eastern Oregon Building Officials Association

Quarterly Business Meeting

June 14, 2024

800 SE Emigrant Ave

Pendleton, OR 97801

In Attendance:

Warren Jackson, State of Oregon

Heaven Doherty, City of Pendleton

Katherine Denight, State of Oregon

Brady Hickman, State of Oregon

Adele Schaffeld, Malheur County

Kylee Ruby, Wasco County

Call to Order:

Meeting began at 8:35am, PST.

Approval of Meeting Minutes:

Meeting minutes from both 12/8/23 QBM and 3/22/24 QBM needed to be approved. Katherine Denight motioned to accept both sets of minutes. Heaven Doherty seconded. Minutes were approved by all.

Guest Speaker:

N/A

New Business:

Adele Schaffeld extended a big Thank You to BCD for signing up so many employees as members of EOBO!

The position of Vice President of EOBO was left vacant with Joe Fisher's move to Alaska. Heaven Doherty was nominated by members of EOBO to step into the VP role, as Kylee Ruby would prefer to remain the Secretary/Treasurer. Katherine Denight motioned to accept Heaven as the Vice President. Kylee Ruby seconded. There were no oppositions from the meeting attendees. Heaven Doherty will officially step in as the Vice President of Eastern Oregon Building Officials Association, for the remainder of Joe Fisher's two-year term.

Adele Schaffeld presented the EOBO Chapter Status Update:

- Kylee has completed the set-up of EOBO's EIN, 501(c)(3) non-profit status, bank account, and Oregon Secretary of State filing.
- Adele and Kylee met virtually with Karyn Beebee from ICC (Kraig's interim replacement). We received and completed the ICC Application, Agreement, and Resolution that is required to become an ICC Chapter. ICC needed their resolution signed, and could not accept approved meeting minutes from the EOBO ABM for this purpose.
- ICC Chapter Agreement and Resolution will be signed by end of meeting.
- EOBO will submit to be recognized as a Chapter at the ICC Annual Business Meeting in Long Beach this year.

Kylee Ruby presented the EOBO Treasury Report:

- Bank account balance is \$1400 as of the date of this meeting from membership dues paid.

- Adele Schaffeld will be receiving a reimbursement of \$457 for personally paying for the EOBO PO Box and IRS 501(c)(3) filing fees.
- Kylee will be receiving a \$50 reimbursement for personally paying for the Oregon Secretary of State filing fee.
- Reimbursement forms were signed by Adele and Kylee with Katherine Denight as a witness. There were no objections from the group as to the reimbursements.

Brady Hickman presented the first BCD Update:

- Brady announced that the new Outreach Coordinator (Madison) will start next week. He will send out her contact information as soon as possible, so that she can be added to EOBO meeting invitations.

Adele Schaffeld presented additional BCD Updates.

- OSSC review will begin soon. Adele will send out Code sections to EOBO members for comments.
- During the last Plumbing Chief's Meeting, one of their topics was re-piping of existing houses. BCD is going to require that an Electrician sign-off on a form verifying that the houses will still be grounded after the re-pipe. Old houses often grounded to the water lines, and if PEX is installed, a different grounding method is required.
- Andy Skinner will be sending out a letter clarifying the requirements.
- Adele declined moving into the OBOA Secretary role this year, and will stay as Director At Large for now. She will move into the Secretary role next year.

Warren Jackson presented additional BCD Updates:

- Warren announced that the Mechanical Minor Label program is still going to go live statewide on July 1st. He is preparing a handout for jurisdictions to help them navigate the new program.

Adele Schaffeld commented that Malheur County is having trouble getting Contractors to pull Electrical Minor Labels on mechanical swap-outs. The State is working on a handout to help explain these requirements.

- Warren also stated that Ready-Built Plans are still being updated. BCD is going to send out a survey to jurisdictions to see which ones would be most helpful to have.
- The City of Portland and the City of Medford both have links on their websites to current Ready-Built ADU Plans that can be used.

Katherine Denight presented the OPTA Update:

- OPTA site can have a link to Ready-Built Plans if that would be helpful.
- OPTA is working on lunch training sessions. They are polling members to see what they would like to learn about. The first one should be in August or September to see how they go.
- The OPTA Annual Business Meeting will be November 6 – 8, probably in the Salem area again. They will have ICC classes and a BCD presentation on Wednesday and Thursday, with the actual ABM on Friday.
- OPTA is trying to make their website a one-stop-shop for information, jurisdictional calendars and events.

EOBO would like to extend another HUGE Thank You to OPTA for all of their help!!

Adele Schaffeld presented the OBOA Update:

- OBOA will have a planning day next week to get ready for the Annual Business Meeting. It would be best to reserve your rooms NOW, as the Riverhouse gets VERY busy with weddings.
- OBOA is going to look for more affordable venues in the future.
- OBOA ABM will be in Hood River at the Columbia Gorge Hotel in 2025.

- There will be an education week in the fall, as well as a hazardous materials webinar coming soon.
- Mark Stevens will be bringing a plethora of old Oregon Code books to the OBOA ABM in case anyone wants them for their libraries.

Adele Schaffeld presented the ICC Update:

- Jim Sayers is running for the ICC Board again. Please attend the ICC ABM in Long Beach if you can and vote for Jim!
- This is the 30th anniversary of ICC ABM's and Action Hearings. They are hoping for 3,000 attendees this year.
- There will be no Code of Honors Scholarships this year, as this is only the first round of action hearings on the next Code cycle.
- There is a Spanish link to ICC Codes for Premium Members.

Kylee Ruby motioned to sign the ICC Chapter Agreement and Resolution so that EOBO can officially apply to be an ICC Chapter. Heaven seconded the motion. All were in favor. Adele, Heaven, and Kylee signed both documents. Kylee will scan copies to Adele and Heaven and keep hard copies in EOBO file.

An open discussion of topics followed the regularly-planned meeting agenda:

Adele Schaffeld noted that her office has slowed down a bit because there is currently no Planning Director for Malheur County. She also advised that their office is moving to Ontario, and they have to be out of the Nyssa site by the end of the year.

Warren Jackson asked if Harney County had applied for EOBO membership. Kylee answered that Rick had reached out, so it is assumed that they will be. Harney County is not yet a member as of the date of this meeting. Currently EOBO has 29 members who are also ICC members. This meets the requirement of 20 members with 10 also being ICC members. Adele will be sending our application materials to ICC ASAP.

Katherine Denight stated that Serena Locke from OPTA is receiving a national ICC award at the ABM. (AWESOME!) Adele mentioned that this is the second year in a row that someone from Oregon is being recognized on a national level at the ICC ABM. (ALSO AWESOME!)

Adele Schaffeld asked where everyone wants the EOBO Annual Business Meeting to be held. After some discussion, it was decided that Pendleton was a good central location. The proposed date will be October 11th or 12th, for either a half or full day of meeting and training. We would also like to put together plans the night before the ABM for folks who will be staying over.

Katherine and Heaven will work on securing a location for the ABM. Adele and Kylee will work on content.

Old Business:

Discussed in conjunction with New Business.

Meeting adjourned at 9:30am.